

Documents required (Hard copy) for Technical and commercial assessment towards Vendor Registration

1. Vendor application form (Pre-vender Qualification form)
2. Introduction letter & Corporate Profile
3. Name/List of product/Items with specifications which party want to supply .
4. Product catalogue
5. Audited report of last 3 financial years
6. COMPANY REGISTRATION DETAILS along with certificate of MSME industries, EXCISE, SALES TAX , Income Tax along with copy of PAN
7. Consult approval certificate/ documents of UHDE,EIL,PDIL,TDC or any other
8. List of Customers specially to chemical Industries / any Others
9. Purchase Order copies with different supplies along with values
10. Status declaration i.e. Manufacture or Traders (Authorization letter of respective company)
11. Solvency certificate from bank
12. Complete company details like Name of the contact person, E-mail id, Contact Number.

Note :-

Only after completion of Techno-commercial assessment, vendor registration will be completed after management approval and same shall be communicated to the vendor.